



Greater Twin Cities
UNITED WAY

ACTION DAY



ASSEMBLE SCHOOL SUPPLY PACKS

Action Day would not be possible without volunteers like you! Help level the playing field for students in our community by assembling school supply packs from home. Each school supply pack will be placed into a backpack and distributed to nonprofits & school districts in the Greater Twin Cities. Here's how:

1. Determine the type and quantity of school supply packs you'd like to assemble and donate.
2. Sign up at gtctuw.org/actionday to let us know where you plan to drop off the packs.
3. Purchase the listed items and assemble each pack by placing everything into a 2-gallon Ziploc bag. (Only complete school supply packs will be accepted, no individual items please!)
4. Label each bag accordingly (elementary or middle/high school).

OPTIONAL: We welcome you to add a homemade "encouragement card" featuring original art and positive messages to add to your school supply packs! Use a notecard or card stock and please keep size less than 5x7.

5. Drop off the completed school supply packs starting Tuesday, June 9 - Friday, August 14 at the location you select during sign-up (see page 3 for a list of designated drop-off locations).



ELEMENTARY SCHOOL SUPPLY PACK

- 2 notebooks (wide-ruled, spiral-bound)
- 2 pocket folders
- 2 erasers (beveled)
- 2 glue sticks (washable)
- 1 box of markers (standard colors)
- 1 box of crayons (standard colors)
- 1 box of colored pencils (standard colors)
- 1 box of #2 pencils
- 1 pencil pouch
- 1 pair of scissors (5-inch blunt tip)
- 1 pencil sharpener (with receptacle)

PLACE ALL ITEMS INTO A 2-GALLON ZIPLOC BAG



MIDDLE/HIGH SCHOOL SUPPLY PACK

- 5 notebooks (college-ruled, spiral-bound)
- 5 pocket folders
- 2 highlighters
- 1 box of pens (black or blue)
- 1 box of #2 pencils
- 1 scientific calculator (graphing function optional, ~\$20 max)

PLACE ALL ITEMS INTO A 2-GALLON ZIPLOC BAG

DROP-OFF OPTIONS

Open Drop-off:

Old National Bank open drop-offs will be located inside the lobby at each of these locations from Tuesday, June 9 - Friday, August 14, 2026. Completed school supply packs can be dropped off during open business hours. Be sure to check hours of operation, as some locations may have varying schedules and could be closed on federal holidays.

- **Arden Hills:** 1240 County Rd E, Arden Hills, MN 55112
- **Eagan:** 1360 Duckwood Dr, Eagan, MN 55123
- **Eden Prairie:** 11800 Singletree Ln, Eden Prairie, MN 55344
- **Maple Grove:** 11850 Fountains Way, Maple Grove, MN 55369
- **North St. Paul:** 2700 7th Ave E, North St Paul, MN 55109
- **Plymouth:** 3950 Vinewood Ln N, Plymouth, MN 55441
- **Wayzata:** 135 Central Ave N, Wayzata, MN 55391



Thank you, Old National Bank, for being our volunteer at home partner.

Scheduled Drop-off:

If you aren't able to drop off your packs at an Old National Bank location, select "Schedule a Drop-off at United Way" during sign-up, and a member of the volunteer team will reach out to coordinate a drop-off at Greater Twin Cities United Way's office: 404 S 8th St, Minneapolis, MN 55404.

For questions, please contact volunteerunited@gtcuw.org.